Weekly Updates for 9-13

TO: Functional Users, Project Team, Steering Committee, SAC, Technical Stakeholders (send to: ucpathgo-liveupdates@pmo.ucsb.edu)
FR: UCSB UCPath
RE: UCPath Go-Live Important Dates 9/13 - 9/21
DATE: Thursday, September 13

UCPath go-live activities are underway at UCSB.

What you need to know for the week of September 13 - September 21:
- On September 13th at 7:00 PM PPS will become inquiry/view-only for biweekly employees.
- Several campus systems will have outages this next week due to UCPath. This may affect the ability of staff, students, and faculty to complete their work. It is recommended that those who need to use these systems for deadlines occurring next week complete their usage tomorrow (Friday) or Saturday in the unlikely event that the outages are extended into next week. See System Outages below.
- There are three BFS mini tune-ups scheduled for the week of September 13 - September 21:
  - I-9 Worksites & Tracker: 9/19 11:00 AM
  - ServiceNow Catalogs for HR & BFS: 9/18 10:30 AM
  - UCPath Payroll Distribution Report: 9/17 11:00 AM
  - More info: https://www.bfs.ucsb.edu/coaching
- Payroll managers must sign off on all monthly timecards (both salaried and hourly) today, September 13, no later than 5:00 PM. See Timekeeping section of Go-Live Communications for more: https://www.ucpath.ucsb.edu/go-live/go-live-communications

System Outages for September 13 - September 21
- Wednesday, September 12 - Monday, September 24
  - The Timekeeping Manager Assignment Application (TMAA) will be down for 12 days. See the Timekeeping section of the Go-Live Communications.
- Sunday, September 16 9:00 AM - Tuesday, September 18 8:30 AM
  - Connexxus down: 3 Days
- Sunday, September 16
  - Identity Help Desk Down: 1 Day
  - Identity Self-Service Down: 1 Day
  - Disbursements/Form-5 Down: 1 Day
  - FlexCard Allocation Down: 1 Day
  - FlexCard Management Down: 1 Day
  - Travel Down: 1 Day
- Sunday, September 16 - Monday, September 17
  - Academic advising assistant (AAA) down: 2 Days
  - Admissions Online SIR Down: 2 Days
  - Admissions Staff Account Management Down: 2 Days
  - Aid Status Down: 2 Days
  - Announcement Administration Down: 2 Days
Applicant Status Down: 2 Days
Campus API Management Platform (partial) Down: 2 Days
Course Enrollment History Down: 2 Days
DARS Down: 2 Days
DARS Reset Down: 2 Days
DeltaSys Down: 2 Days
DeltaSys Web Services Down: 2 Days
Disabled Students Program (DSP) Down: 2 days
FERPA Training Down: 2 Days
eGrades Down: 2 Days
Gaucho Blue ADMS Down: 2 Days
Gaucho Blue Common Down: 2 Days
Gaucho Blue CRES Down: 2 Days
Gaucho Blue FAID Online Down: 2 Days
Gaucho Blue FAST Online Down: 2 Days
Gaucho Blue GSFR Down: 2 Days
Gaucho Blue INDX Down: 2 Days
Gaucho Blue Output Down: 2 Days
Gaucho Blue SFSO Batch Down: 2 Days
Gaucho Blue SREG Down: 2 Days
Gaucho Blue STAR Down: 2 Days
Gaucho Blue USEC Down: 2 Days
General Catalog Down: 2 Days
GOLD Student Portal Down: 2 Days
Grad Division Financial Web Portal Down: 2 Day
GradNET/Enrollment Data Down: 2 Days
Inside Admissions Down: 2 Days
InsideSA Web Down: 2 Days
L&S Advising Appointments Down: 2 Days
L&S Advising Workflow System Down: 2 Days
Parent Contact Info Down: 2 Days
Perm / Pin Reset Down: 2 Days
Registrar Web Services (API) Down: 2 Days
SA Identity Manager Website Down: 2 Days
Student Financial System (ProSAM) Down: 2 Days
TEAS Down: 2 Days
TTS Down: 2 Days
Web Extracts (legacy) Down: 2 Days

Monday, September 17
Innosoft Fusion Down: 1 Day
GauchoSpace Down: 30 Minutes
Ares Course Reserves System Down: 2 Hours

Wednesday, September 19 3:00 PM - 9:30 PM
BARC Down: 1 Day

Key Milestones for September 13 - September 21

Thursday, September 13 7:00 PM - Wednesday, September 26 12:00 AM
PPS is inquiry/view-only for all employees during this period.
- **Friday, September 14 - Tuesday, September 18**
  - Data conversion for biweekly employees occurs during this period.
  - Departments begin submitting new hire transactions for **biweekly employees** for central offices to process via the [Google Form Process](https://ucsb.app.box.com/notes/315776626993?s=1wd5k3txuxrhjpv4zs5ixu8o2ohs965).
- **Monday, September 17**
  - There will be a training session for **academic non-student employee processing** in UCPant from 8:30-10:00AM at the Engineering Sciences Building (ESB) 1001. Advance registration is required: [https://ap.ucsb.edu/~staff.training.register](https://ap.ucsb.edu/~staff.training.register). For more information: [https://www.ucpath.ucsb.edu/news/2018-08-27/academic-employee-processing-ucpath-training-sessions](https://www.ucpath.ucsb.edu/news/2018-08-27/academic-employee-processing-ucpath-training-sessions).
- **Tuesday, September 18**
  - There will be a training session for **academic student employee processing** in UCPant from 8:30-10:00AM at the Engineering Sciences Building (ESB) 1001. Advance registration is required: [https://ap.ucsb.edu/~staff.training.register](https://ap.ucsb.edu/~staff.training.register).
- **Tuesday, September 18 - Monday, September 24**
  - Central offices review biweekly converted data.
- **Wednesday, September 19**
  - UCSB Operational Data Store (ODS) updated with biweekly converted data.
  - SIS&T Phase 2 systems conversion (6-11 p.m.) — no outages anticipated.
- **Thursday, September 20**
  - Employees hired between 8/30 and 9/19 can create a UCSBnetID.

**Where to go with questions:**

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<thead>
<tr>
<th>UCPath go-live website</th>
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<tbody>
<tr>
<td>UCSB Benefits (Human Resources)</td>
<td>(805) 893-4752</td>
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<tr>
<td>UCSB HR</td>
<td>(805) 893-3166</td>
</tr>
<tr>
<td>UCSB Payroll</td>
<td>(805) 893-4145</td>
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<tr>
<td>UCSB Accounting</td>
<td>(805) 893-4738</td>
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<tr>
<td>UCSB Budget</td>
<td>(805) 893-2054</td>
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<td>UCSB Academic Personnel</td>
<td>(805) 893-5429</td>
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<tr>
<td>UCSB Parking</td>
<td>(805) 893-8731</td>
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<tr>
<td>UCSB Graduate Division</td>
<td>(805) 893-4652</td>
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<tr>
<td>Inquires regarding Managed File Transfer, Security/Access, Approval Workflow Engine, and other technical services</td>
<td>(805) 893-5000</td>
</tr>
<tr>
<td>If you are not sure who to contact</td>
<td>(805) 893-5062</td>
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**Useful links**

[UCPath go-live website](https://www.ucpath.ucsb.edu/go-live/overview)
UCPath go-live communications: https://www.ucpath.ucsb.edu/communication#go-live
Go-live calendar: https://www.ucpath.ucsb.edu/go-live/go-live-calendar
System Outages calendar: https://www.ucpath.ucsb.edu/go-live/ucsb-system-outages
Student Information Systems & Technology Implementation page: https://sist.sa.ucsb.edu/projects/ucpath-implementation
Business and Financial Services Mini Tune-Ups (including UCPath topics): https://www.bfs.ucsb.edu/coaching